



#yourplymouth



**Democratic Support**

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## YOUR PLYMOUTH

Monday 13 July 2015

4 pm

Astor/Charter Room, Plymouth Guildhall, Armada Way, Plymouth

**Members:**

Councillor Jordan, Chair

Councillor Kate Taylor, Vice-Chair

Councillors Churchill, Damarell, Drean, Martin Leaves, Michael Leaves, Morris, Rennie, Riley and Sparling.

**Co-opted Representative:**

To be confirmed.

Members are invited to attend the above meeting to consider the items of business overleaf.

For further information on attending Council meetings and how to engage in the democratic process please follow this link - <http://www.plymouth.gov.uk/accesstomeetings>

**Tracey Lee**

Chief Executive

# **YOUR PLYMOUTH**

## **AGENDA**

### **PART I – PUBLIC MEETING**

#### **1. TO NOTE THE APPOINTMENT OF CHAIR AND VICE CHAIR**

To note the appointment of Councillor Jordan as Chair and Councillor Kate Taylor as Vice-Chair for the 2015-16 municipal year, as agreed by City Council on 22 May 2015.

#### **2. APOLOGIES**

To receive apologies for non-attendance by members and to note the attendance of substitutes in accordance with the Constitution.

#### **3. DECLARATIONS OF INTEREST**

Members will be asked to make any declarations of interest in respect of items on this agenda.

#### **4. MINUTES**

**(Pages 1 - 8)**

To confirm the minutes of the meeting held on 16 March 2015.

#### **5. CHAIR'S URGENT BUSINESS**

To receive reports on business which, in the opinion of the Chair, should be brought forward for urgent consideration.

#### **6. YOUR PLYMOUTH TERMS OF REFERENCE**

**(Pages 9 - 10)**

The panel will note its terms of reference.

#### **7. APPOINTMENT OF CO-OPTED REPRESENTATIVE**

The panel will consider appointing a co-opted representative.

#### **8. CUSTOMER SERVICES TRANSFORMATION PROGRAMME UPDATE**

The panel will receive a presentation providing an update on progress with the Customer Services Transformation Programme.

**9. UNAUTHORISED ENCAMPMENTS UPDATE (TO FOLLOW)**

The panel will receive an update on progress following the review into Unauthorised Encampments undertaken in 2013.

**10. WORK PROGRAMME (Pages 11 - 12)**

To review the draft Your Plymouth work programme for 2015/2016.

**11. EXEMPT BUSINESS**

To consider passing a resolution under Section 100A(4) of the Local Government Act 1972 to exclude the press and public from the meeting for the following item(s) of business on the grounds that it (they) involve the likely disclosure of exempt information as defined in paragraph(s) of Part I of Schedule 12A of the Act, as amended by the Freedom of Information Act 2000.

**PART II – PRIVATE MEETING**

**MEMBERS OF THE PUBLIC TO NOTE**

that under the law, the panel is entitled to consider certain items in private. Members of the public will be asked to leave the meeting when such items are discussed.

NIL.